



## STORAGE TANK REGISTRATION AMENDMENT FORM

**This form must be submitted within 30 days of a change in previously submitted information.**

This form is **NOT** to be used to indicate a change in ownership; tank installation, change-in-service or permanent closure. These changes in storage tank registration information must be submitted on the **Storage Tanks Registration/Permitting Application Form** (2630-PM-BECB0514). The registration/permitting form and instructions, other storage tank related forms, technical requirements and storage tank related information are available on the storage tank program website at [www.dep.state.pa.us](http://www.dep.state.pa.us), keyword: Storage Tanks.

**Type or print (in ink) all information except the required signature.**

**Section I:** Enter the facility and client information as it appears on the current facility registration certificate.

**Section II:** Check box indicating the purpose(s) for the submittal of this amendment form.

**Section III:** Enter the tank sequence number from the facility registration certificate. (examples 001, 002A)  
Enter the date on which the change(s) occurred.  
Enter the new tank status:

**“C”** status (Currently in use tank) Tanks changing to “C” status from “T” or “E” status must meet current technical requirements including inspections. For Underground Storage Tanks (UST), attach the UST Operator Training Documentation Form (2630-PM-BECB0514a), and copies of the Class A and Class B operator training certificates. If an IUM- or UMX-certified individual is serving as the Class A or Class B operator, submit a signed statement from that individual attesting to their role as the certified operator.

**“T”** status (Temporarily out of use tank) Tanks changing to “T” status from “C” status must be empty. Proof of tank pump-out or a letter certifying that the tank contains less than 1 inch of product must accompany the amended registration. The tanks operating permit will be withdrawn.

**“E”** status (Exempt from regulation) **This form can only be used if the tank was registered in error.** Include a cover letter with this form explaining the reason the tank is considered exempt.

Enter the tanks capacity from the facility registration certificate or a corrected capacity.

Enter the substance name. If the substance is hazardous enter the CAS number. If substance is a mixture of alcohol or biodiesel with a petroleum substance, enter the components percentage. (Examples B5, E85). Storage of alternative fuel blends, such as gasoline-ethanol blends containing greater than 10% alternative fuel, or biodiesel blended fuel containing greater than 5% biodiesel, may require submittal of the Alternative Fuel Storage Tank Installation/Conversion Form (2630-FM-BECB0608).

**Section IV:** Check box to identify the contact whose information is being changed.  
Check box to indicate if this person is to receive the facility's invoice and registration certificate.  
Provide contact information.

**Section V:** Form must be signed by owner or the owner's representative.  
Include phone number, so we may contact you concerning problems with this form.  
Enter date form was signed.  
Check box to indicate the relationship between the person signing the form and the facility.

**Mail completed form to:** PADEP  
Division of Storage Tanks  
P.O. Box 8762  
Harrisburg, PA 17105-8762

**Mail copy to appropriate Regional Office (Attn: Storage Tank Program):**

Southeast Regional Office  
2 E. Main St.  
Norristown, PA 19401-4915

Northeast Regional Office  
2 Public Square  
Wilkes-Barre, PA 18701-1915

Southcentral Regional Office  
909 Elmerton Ave.  
Harrisburg, PA 17110-8200

Southwest Regional Office  
400 Waterfront Dr.  
Pittsburgh, PA 15222-4745

Northwest Regional Office  
230 Chestnut St.  
Meadville, PA 16335-3481

Northcentral Regional Office  
208 W. Third St. Ste. 101  
Williamsport, PA 17701-6448