

# Emergency Procedures

## Manned Facilities with Regulated Underground Storage Tanks

Facility ID: \_\_\_\_ - \_\_\_\_\_

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ County: \_\_\_\_\_

## Operator Contact Information

Class A Operator Name & Phone #: \_\_\_\_\_

Class B Operator Name & Phone #: \_\_\_\_\_

## Emergency Phone Numbers

Emergency: **911**

Petroleum Contractor: \_\_\_\_\_

Hazardous Response: \_\_\_\_\_

See back of this sheet for PADEP and  
USTIF contact information

What to do when Release Detection Equipment sounds an alarm:

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What to do in the event of a Spill:

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# PADEP Regional Office Contact Information

<b>Northwest Region</b> 230 Chestnut Street Meadville, PA 16335-3481 PHONE: 814-332-6945 / 800-373-3398 FAX: 814-332-6121 <b>Counties:</b> Butler, Clarion, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, McKean, Mercer, Venango, Warren	<b>North-central Region</b> 208 W. Third Street, Suite 101 Williamsport, PA 17701 PHONE: 570-327-3636 FAX: 570-327-3420 <b>Counties:</b> Bradford, Cameron, Centre, Clearfield, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Snyder, Sullivan, Tioga, Union	<b>Northeast Region</b> 2 Public Square Wilkes-Barre, PA 18701-1915 PHONE: 570-826-2511 FAX: 570-820-4907 <b>Counties:</b> Carbon, Lackawanna, Lehigh, Luzerne, Monroe, Northampton, Pike, Schuylkill, Susquehanna, Wayne, Wyoming
<b>Southwest Region</b> 400 Waterfront Drive Pittsburgh, PA 15222 PHONE: 412-442-4000 FAX: 412-442-4194 <b>Counties:</b> Allegheny, Armstrong, Beaver, Cambria, Fayette, Greene, Indiana, Somerset, Washington, Westmoreland	<b>South-central Region</b> 909 Elmerton Avenue Harrisburg, PA 17110 PHONE: 717-705-4705 / 866-825-0208 FAX: 717-705-4830 <b>Counties:</b> Adams, Bedford, Berks, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Mifflin, Perry, York	<b>Southeast Region</b> 2 East Main Street Norristown, PA 19401 PHONE: 484-250-5900 FAX: 484-250-5961 <b>Counties:</b> Bucks, Chester, Delaware, Montgomery, Philadelphia

<https://www.dep.pa.gov/Business/Land/Tanks/Pages/default.aspx>

or <https://pa.gov> and use the keyword search: Storage Tanks

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## PA – Underground Storage Tank Indemnification Fund

By Telephone: 717-783-8093

By Email: [ra-ustif@pa.gov](mailto:ra-ustif@pa.gov)

By Fax: 717-705-0140

Address: 901 North 7th Street  
 Suite 201  
 Harrisburg, PA 17102

The claim process originates with the tank owner or his representative reporting the claim to the Fund.  
**Claims must be reported within 60 days** of the date of discovery.

Note: Notification of a release must be made to **both** PADEP and USTIF. Reference PADEP's website for requirements of release reporting.